

AGENDA

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, November 6, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town council will hold a meeting open to the public on Wednesday, November 6, 2013 at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA**

**COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

❖ *One or two Council Members may attend by telephone*

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.

Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Speakers will be limited to three minutes each.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation of Certificates of Appreciation

B. Presentation from Kaibab National Forest Supervisor – Mike Williams

- C. Presentation/Discussion with Pam Edwards from the National Park Service to gather input on the shuttle service

5. CONSENT AGENDA

ITEMS ON THE CONSENT AGENDA ARE ROUTINE IN NATURE AND WILL BE ACTED ON WITH ONE MOTION AND ONE VOTE. PUBLIC HEARING ITEMS ARE DESIGNATED WITH AN ASTERISK (*). MEMBERS OF THE COUNCIL OR STAFF MAY ASK THE MAYOR TO REMOVE ANY ITEM FROM THE CONSENT AGENDA TO BE DISCUSSED AND ACTED UPON SEPARATELY.

- A. Minutes of the Town Council Regular Meeting on 10/16/13

- B. Accounts Payable Billings

6. COMMITTEE REPORTS

- A. Update on the Community Park Committee

- B. Update on the Planning and Zoning Commission

7. ACTION ITEMS

- A. Consideration, discussion, and possible approval of Park Rules, Resolution No. 2013-11

- B. Consideration, discussion, and possible action on disbursement of refunded/potentially refunded monies contributed to the State of Arizona to re-open Grand Canyon during the federal government shutdown

- C. Consideration, discussion, and possible approval of expenditure of \$3,500 for additional Community Park clearing

- D. Consideration, discussion, and possible approval of 2014 Town of Tusayan Meetings Calendar

- E. Consideration, discussion, and possible authorization of Town Manager to apply for USDA grant for drainage improvements

8. DISCUSSION ITEMS

- A. Federal legislation to develop a process for Grand Canyon National Park to accept 3rd party contributions to remain open during future federal government shutdowns

- B. Report from Interim Public Management on historical Use Permits provided to the Town by Coconino County

- C. Mayoral Proclamations to promote tourism in Tusayan

D. Discussion of the Stilo development project

The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.3 and A.4 for legal advice from the Town Attorney on asserting remedies pursuant to the current Stilo Development Agreement and to give the Town Attorney and Town negotiating representatives directions regarding negotiations concerning an amendment to the Stilo Development Agreement

Following the executive session, the Town Council may take action to either (i) approve a final draft of a First Amendment to the Stilo Development Agreement for approval at a subsequent Council meeting or (ii) give the Town Attorney direction regarding asserting remedies under the current Stilo Development Agreement.

9. TOWN MANAGER'S REPORT

10. FUTURE AGENDA ITEMS

11. COUNCIL MEMBERS' REPORTS

12. MAYOR'S REPORT

13. MOTION TO ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this 31st day of October 2013, at _____ pm in accordance with the statement filed by the Tusayan Town Council.

Signature of person posting the agenda

ITEM NO. 5A

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, October 16, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Montoya called the meeting to order at 6:04pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN - excused

VICE MAYOR AL MONTOYA

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER JOHN RUETER

COUNCILMEMBER CRAIG SANDERSON

Also present were:

Will Wright, Town Manager

Melissa (Malone) Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation from the Grand Canyon School District representative regarding upcoming override election – Kevin Dickerson

Kevin Dickerson, Grand Canyon School District Business Manager, gave an overview of the school override election. He covered the status and goals of the school and School Board. He stated that the override request is not an increase in tax but a continuation of previous funds which will cover art, music, gym, and library.

Vice Mayor Montoya asked about Xanterra contributions to the school. Mr. Dickerson stated that Xanterra, Paul Revere, Delaware North, and any other company responding to the request for bids, were asked in the contract bidding process how they would support the local community, but there are no requirements.

5. CONSENT AGENDA

Councilmember Fitzgerald requested the Accounts Payable Billings be removed from the Consent Agenda.

A. Minutes of the Town Council Regular Meeting on 10/2/13, Workshop on 10/1/13, and for Special Meetings on 9/25/13, 10/3/13 and 10/8/13

Councilmember Sanderson made a motion to approve the minutes. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

B. Accounts Payable Billings

Councilmember Fitzgerald asked questions about payments to IPM, the school district, and the fire district. Manager Wright explained the payments to his satisfaction. Manager Wright will provide the details of the fire district billing at the next meeting.

Councilmember Sanderson asked about a check to the U.S. Bureau of Reclamation. Manager Wright explained that the check is on hold and he will research the status of the feasibility study and Grand Canyon National Park's participation and report back to the Council.

Councilmember Fitzgerald made a motion to approve the Accounts Payable Billings. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

6. COMMITTEE REPORTS

A. Update from the Community Park Committee

Kevin Hartigan will provide a report at the next meeting.

B. Update from the Planning and Zoning Commission

Fireside Ridge is in process.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Resolution No. 2013-14 declaring October 20-26, 2013 as Arizona Cities & Towns Week

Manager Wright introduced the resolution and a letter from Ken Strobeck, the Executive Director of the League of Cities and Towns.

Vice Mayor Montoya praised the services of the League of Arizona Cities and Towns.

Councilmember Rueter made a motion to approve Resolution 2013-14. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

8. DISCUSSION ITEMS

None

9. TOWN MANAGER'S REPORT

Manager Wright asked if there were any questions on his staff report which was in the packet.

Councilmember Sanderson asked about the status of the CDBG process for the Park project. Manager Wright updated the Council that the application has been accepted and is in progress. He also clarified the requirement for "no regular" religious or governmental meetings. Special events are allowed.

10. FUTURE AGENDA ITEMS

- Park Rules on 11/06
- Move the Municipal Code workshop for Park Rules from 11/5 to 5pm on 11/6
- Crosswalk hazards/additional safety measures especially at night
- January 1 is the first Wednesday of the month. Councilmember Sanderson suggested moving the meetings for January to the 2nd and 4th weeks of the month (8th and 22nd) since January has 5 weeks.
- Move the Municipal Code Workshop on January 7th to the 8th at 5pm
- Discuss with the Mayor a Retreat at the beginning of the year to include budget discussions

11. COUNCIL MEMBERS' REPORTS

Councilmember Sanderson mentioned the re-opening of Grand Canyon National Park with the help of the state and local businesses. Governor Brewer announced today that the state would fund another 9 days to keep it open through 10/27.

Councilmember Fitzgerald stated that the protest and the money contributed had some positive impact. Becky Shearer suggested the protest and Clarinda Vail led the drive for contributions. He stated that there should be some type of recognition for them at the next meeting.

Councilmember Rueter commended those responsible for helping re-open the park and stated that we should be prepared for this to occur again in the future.

Mayor Bryan is currently in Washington D.C. representing the Town's stance on the Park shutdown to Congress. Manager Wright stated that Mayor Bryan contacted him today and told him that the session today lasted 5 hours.

12. MAYOR'S REPORT

None

13. MOTION TO ADJOURN

Councilmember Rueter made a motion to adjourn the meeting at 6:53pm. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

ATTEST:

Al Montoya, Vice Mayor

Date

Melissa (Malone) Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa (Malone) Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on October 16, 2013.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 31st day of October, 2013.

Town Clerk

ITEM NO. 7A

RESOLUTION NO. 2013-11

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF TUSAYAN, COCONINO COUNTY, ARIZONA ESTABLISHING RULES AND REGULATIONS CONCERNING TOWN OF TUSAYAN PARKS

WHEREAS, the Town of Tusayan has a community park within the Town and may have future parks that are maintained by the Town; and

WHEREAS, to enjoy the quiet, orderly and suitable use of the parks in a safe, healthy and comfortable environment for all those who share in that use, certain rules and regulations are needed; and

WHEREAS, once a school has been built onsite, rules and regulations concerning smoking tobacco will be reevaluated by the school board; and

WHEREAS, Chapter 13 of the Tusayan Municipal Code requires that the Town Council, by resolution with support from the Grand Canyon Unified School District #4 School District, adopt, and from time to time amend, rules and regulations governing public parks; and

WHEREAS, a comprehensive view of the rules regarding parks has been undertaken.

NOW THEREFORE, IT IS RESOLVED, that the Town Council establishes the following rules governing parks in Tusayan shall apply and are hereby adopted:

PARK RULES

1. Open from 6 a.m. to 10:30 p.m. and no use after hours when closed.
2. The Town of Tusayan, Grand Canyon Unified School District, its officers, employees, and agents shall be immune from liability to recreational and educational users of the Park pursuant to A.R.S. Section 33-1551.
3. Please report any rule violations to the Coconino Sheriff's Department at 928-226-5012 or to the Town Hall at 928-638-9909.
4. It is unlawful to obstruct town or school district officials in the performance of their official duties.
5. Motorized vehicles (including ATVs, skateboards) are restricted to parking areas.
6. No overnight parking or camping.
7. All animals must be on a leash and are not allowed in fenced areas at any time. All animal waste must be removed.
8. No fires, except in grills designated for such use.
9. No drugs or alcoholic beverages allowed in the park or parking lot.
10. Smoking tobacco products only allowed in designated areas.
11. No possession of glass containers in park or parking lot.

12. No damage, change or removal of park property.
13. No discarding of litter or trash, except in trash receptacles.
14. No hitting golf balls, shooting arrows, slingshots or paintballs unless part of a school sanctioned activity. No explosives or firearms are permitted in the park.
15. No loud music, profanity, offensive, or disruptive behavior.
16. No hunting, feeding, or harassing animals.
17. No advertising or soliciting goods or services without a permit.
18. No unauthorized signs allowed.
19. The Town of Tusayan reserves the right to deny any activity or event proposed to be conducted in the park.
20. Children are to be supervised at all times. Parents are responsible for the actions of their children.

PASSED AND ADOPTED BY the Mayor and Council of the Town of Tusayan, Arizona this 6th day of November, 2013.

Greg Bryan, Mayor

ATTEST:

Melissa (Malone) Drake, Town Clerk

APPROVED AS TO FORM:

William Sims, Town Attorney

ITEM NO. 7B

LIST OF THOSE ORGANIZATIONS PLEDGES/CONTRIBUTIONS
FOR REOPENING THE GRAND CANYON NATIONAL PARK IN 2013

The following entities from both the private and public sectors have pledged the listed amounts as of October 11, 2013 for the reopening of the Grand Canyon National Park.

I. Private sector donors, include:

1) Red Feather -	\$25,000;
2) Best Western GC Squire Inn -	\$25,000;
3) Papillon Helicopters -	\$25,000;
4) Grand Canyon Airlines -	\$25,000;
5) The Stilo Group -	\$25,000;
6) Seven Mile Lodge -	\$ 1,000;
7) Canyon Plaza Resort -	\$25,000;
8) Grand Canyon Management –	\$25,000;
9) Gold Wolff Jewelers of Flagstaff -	\$ 500;
10) Grand Canyon Brewery of Williams -	\$ 5,000;
11) IMAX Theater -	\$15,000;
12) Northwest River Supply	\$30,000

II. Public sector pledges include:

- 1) Town of Tusayan - \$200,000;

ITEM NO. 7C



Will Wright <tusayantownmanager@gmail.com>

Re: GC School

Pete Shearer <pstusayan@hotmail.com>

Sun, Oct 27, 2013 at 2:47 PM

To: Craig Sanderson <sandersoncraig@gmail.com>, Will Wright <tusayantownmanager@gmail.com>

Cc: John Rueter <jrtusayan@hotmail.com>, Kevin Hartigan <kevin.hartigan@aps.com>,

"kdickerson@grandcanyonschool.org" <kdickerson@grandcanyonschool.org>,

"nalexander@grandcanyonschool.org" <nalexander@grandcanyonschool.org>

Kevin and all, The SGCSO has pledged additional time with their dump truck to move logs and Bob is fine with getting us closer to seeing the site cleared. Seems like everyone agrees that the stumps are a lot harder to season and burn than logs. If the USFS does not allow us to use their burn site we plan to move the stumps via dump truck off the field sites further back on school property for burning at a later date. We have a new acting District Ranger and her and Mike are deciding if the stumps can be put with their woody debris.

Great work.

Pete Shearer

928-606-6334

pstusayan@hotmail.com

CC: jrtusayan@hotmail.com; kevin.hartigan@aps.com; kdickerson@grandcanyonschool.org;
nalexander@grandcanyonschool.org

From: sandersoncraig@gmail.com

Subject: Re: GC School

Date: Thu, 24 Oct 2013 14:39:22 -0700

To: pstusayan@hotmail.com

[Quoted text hidden]

606 E. Frank Way
Williams, Az. 86046

L.P.'s Excavating, Inc.
General Contracting
Earthwork and Underground Utilities

ARIZONA LICENSES A-Gen. Lic #139283 · Res. Gen. Eng. Lic #139281

Tel: (928) 635-4204
Fax: (928) 635-1244
lpexcavating@aol.com

BID QUOTATION

Project: Grand Canyon School, Stump Removal

Date of Bid: October 21, 2013

Bid To: Grand Canyon School

Attention: Pete Shearer

Description	Qty	Unit	Unit Price	Total
Remove Stumps	1	ls	\$ 2,300.00	\$ 2,300.00
Trackhoe Rate to Load Stumps/ not to exceed 8 hrs	8	hr	\$ 150.00	\$ 1,200.00
Total Price Not To Exceed			\$	3,500.00

Price to remove 40 large tree stumps from the Grand Canyon School Ball Fields, and up to 8 hrs of trackhoe time to remove smaller stumps and load into trucks for removal. Stumps to be loaded into trucks for removal and disposal by others.

Exclusions: Permits, fees, bond, load/haul-off/disposal of stumps

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ITEM NO. 7D

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 New Year's Day	2	3	4
5	6	7	8 Council Workshop & Meeting	9	10	11
12	13	14	15	16	17	18
19	20 MLK Day	21	22 Council Meeting	23	24	25
26	27	28 Planning & Zoning Commission Mtg	29	30	31	

2014

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5	6	7	8
		Council Workshop	Council Meeting			
9	10	11	12	13	14	15
16	17	18	19	20	21	22
	Presidents' Day		Council Meeting			
23	24	25	26	27	28	
		Planning & Zoning Commission Mtg				

2014

March

Sat

88

51

22

29

33

2014

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
		Council Workshop	Council Meeting			
6	7	8	9	10	11	12
13	14	15	16	17	18	19
			Council Meeting			
20	21	22	23	24	25	26
		Planning & Zoning Commission Mtg				
27	28	29	30			

2014

May

Sun

4

11

18

25

Mon

5

12

19

26

Memorial Day

Tue

6

13

20

?

27

Planning & Zoning
Commission Mtg

Wed

7

14

21

28

Council Meeting

Council Meeting

Thu

1

15

22

29

Fri

2

16

23

30

Sat

3

17

24

31

2014

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3	4	5	6	7
			Council Meeting			
8	9	10	11	12	13	14
15	16	17	18	19	20	21
			Council Meeting			
22	23	24	25	26	27	28
		Planning & Zoning Commission Mtg				
29	30					

2014

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
			Council Meeting ?		Independence Day	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	Council Meeting ?	24	25	26
		Planning & Zoning Commission Mtg				
27	28	29	30	31		

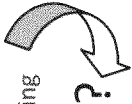

2014

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6 Council Meeting	7	8	9
10	11	12	13	14	15	16
17	18	19	20 Council Meeting	21	22	23
24	25	26 Planning & Zoning Commission Mtg	27	28	29	30
31						

2014

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 Labor Day	2	3 Council Meeting	4	5	6
7	8	9	10 ? 	11	12	13
14	15	16	17 Council Meeting	18	19	20
21	22	23 Planning & Zoning Commission Mtg	24 ? 	25	26	27
28	29	30				

2014

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5	6	7	8	9	10	11
			Council Meeting			
12	13	14	15	16	17	18
19	20	21	22	23	24	25
			Council Meeting			
26	27	28	29	30	31	
		Planning & Zoning Commission Mtg				

2014

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5 Council Meeting	6	7	8
9	10	11 Veterans Day	12	13	14	15
16	17	18	19 Council Meeting	20	21	22
23	24	25 Planning & Zoning Commission Mtg	26	27	28	29
30						

Thanksgiving Holidays

2014

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
			Council Meeting			
7	8	9	10	11	12	13
14	15	16	17	18	19	20
			Council Meeting			
21	22	23	24	25	26	27
				Christmas Day		
28	29	30	31			



Planning & Zoning
Commission Mtg

2014

ITEM NO. 7E



United States
Department of
Agriculture

Forest
Service

Tusayan Ranger
District

P.O. Box 3088
Grand Canyon, AZ 86023-3088
(928) 638-2443

File Code: 1950

Date: OCT 22 2013

Dear Interested Party:

On September 27, 2013, Michael G. Lyndon, Acting Tusayan District Ranger, signed a Decision Notice and Finding of No Significant Impact (FONSI) regarding the Tusayan Flood Reduction Project. The selected alternative permits the Town of Tusayan to construct six detention basins in ephemeral drainages on National Forest System land to reduce flooding of property and infrastructure in the Town of Tusayan. The project area is on the Tusayan Ranger District, just east of the Town of Tusayan, Arizona.

Enclosed you will find the Decision Notice and FONSI. This document, as well as the final Environmental Assessment, is also available for review at the Tusayan District Office at 176 Lincoln Log Loop, Grand Canyon, AZ 86023, and at:

<http://www.fs.usda.gov/projects/kaibab/landmanagement/projects>

This decision is subject to appeal pursuant to regulations at 36 CFR 215. Individuals or organizations who provided comment or otherwise expressed interest in the proposed action during the comment period may appeal. Interest expressed or comments provided on this project prior to or after the close of the comment period do not have standing for appeal purposes.

The appeal must be filed (regular mail, fax, email, hand-delivery, express delivery, or messenger service) with the appropriate Appeal Deciding Officer. Submit appeals to: Appeal Deciding Officer, Michael R. Williams, Forest Supervisor, USDA Forest Service, Kaibab National Forest, ATTN: Tusayan Flood Reduction Project, 800 South Sixth Street, Williams, AZ 86046, Fax: (928) 635-8208. If hand delivered, the appeal must be received at the above address during business hours (Monday - Friday 8:00 am to 12:00 pm, 1:00 pm to 4:00 pm, excluding holidays). Electronic appeals may be submitted to: appeals-southwestern-kaibab@fs.fed.us with .doc, .rtf, .pdf, or .txt formats only. The appeal must have an identifiable name attached or verification of identity will be required. Names and addresses of appellants will become part of the public record. A scanned signature may serve as verification on electronic appeals.

Appeals, including attachments, must be in writing, fully consistent with 36 CFR 215.14, and filed (postmarked) within 45 days following the date of legal notice published in the *Arizona Daily Sun*. This publication date is the exclusive means for calculating the time to file an appeal. Those wishing to appeal this decision should not rely upon dates or timeframes provided by any other source.

If no appeals are filed within the 45-day time period, implementation of the decision may occur on, but not before, 5 business days from the close of the appeal filing period. When appeals are filed, implementation may occur on, but not before, the 15th business day following the date of the last appeal disposition.

Thank you for your interest in the management of the Kaibab National Forest.

Sincerely,

/s/ Linda M. Chappell
LINDA M. CHAPPELL
Acting Tusayan District Ranger

Enclosure



Caring for the Land and Serving People

Printed on Recycled Paper





Decision Notice and Finding of No Significant Impact

Tusayan Flood Reduction Project

**Tusayan Ranger District
Kaibab National Forest
Coconino County, Arizona**

Introduction

This Decision Notice (DN) documents my decision to implement Alternative 2, the Proposed Action, for the Tusayan Flood Reduction Project and the reasons for my decision. I reached this decision after careful consideration of the alternatives analyzed in the *Environmental Assessment for Tusayan Flood Reduction Project* (EA) and comments from the public and other agencies. The responses to public comments on the preliminary EA can be found in *Appendix A – Comment Analysis and Response*, of the final EA. The final EA provides additional analysis, clarification, and updated information based on comments received from the public on the preliminary EA.

Chapter 1 of the EA summarizes the background of this project. The Proposed Action is to permit the Town of Tusayan to construct six detention basins on the eastern side of the town in ephemeral drainages on National Forest System land (Sections 13 and 24, T30N, R2E and Sections 18 and 19, T30N, R3E, Gila and Salt River Baseline and Meridian) to reduce flooding of property and infrastructure in the town of Tusayan.

The primary purpose of the proposed project is to reduce the amount of floodwaters entering the town, the downstream South Grand Canyon Sanitary District (SGCSD) water treatment plant, and the Coconino Wash on the Tusayan Ranger District. The proposed detention basins are designed to reduce the flood peaks (high water at the watershed outlet) and velocity (speed of water flow at outlet). The same quantity of water will flow out of the watershed outlet, but water flow timing will be extended, lower, and slower. The Town of Tusayan is responsible for conducting the engineering assessment for and performing installation and maintenance of the detention basins described in the Proposed Action.

For further details regarding location of the proposed action, the project's purpose and need, the decision to be made, and scoping issues, please refer to Chapter 1 of the EA.

Decision and Rationale

Decision

After careful consideration of the effects of the alternatives analyzed in the EA, public and other agency comments, and management direction in the *Kaibab National Forest Land and Resource Management Plan* (Forest Plan; 1988), as amended, I have decided to implement Alternative 2, the Proposed Action. Chapter 2 of the EA contains detailed information on the detention basin design and construction under this alternative.

In response to public comments on the proposal and resource concerns that were identified as a result (discussed in Chapter 1 of the EA), mitigation measures were developed to ease the impacts the detention basins may cause. Construction will include any best management practices (BMPs) deemed necessary to reduce environmental impacts during and post-construction. I am adopting these following measures as part of this decision:

- Final design criteria will be per Kaibab National Forest and Coconino County standards.
- Basins will only detain water and will be designed to allow for low-flow to pass.
- Use of BMPs and structural controls will be used in the design of the basins as well as during construction to mitigate erosion.
- Preparation of a stormwater pollution prevention plan (SWPPP) will identify erosion control methods and comply with the Arizona Pollutant Discharge Elimination System (AZPDES) Construction General Permit conditions.
- Regularly scheduled inspection and maintenance of basins will be performed by the SGCS and the Town of Tusayan.
- The detention basins will be designed to remain stable and require minimal maintenance.
- The basins will be periodically monitored for erosion, sedimentation, revegetation success, invasive plants, and invasive sport fish.
- Whenever possible, monitoring and maintenance will be conducted by foot travel on all detention basins not directly adjacent to road access.
- The basins will be located at a minimum of 30 feet from roads and trails to minimize impact to recreational and scenery resources.
- All detention basins will be constructed and revegetated to visually blend into the surrounding landscape.
- Detention basins will be constructed with erosion-control measures that include armoring with native material at the basin inlet and outlet to eliminate head-cutting and scouring. This will protect trails from potential future erosion resulting from basin construction.
- Design the detention basins to pass low flows and to slowly release all storm flows resulting in standing water remaining in the basins. This alleviates the scoping concern that animals may get trapped and drown in the detention basins and that invasive sport fish could be planted and disturb downstream humpback chub habitat.
- To the maximum extent possible, large snags and large, old ponderosa pines will be retained and disturbance to pristine meadows will be kept to a minimum.
- Trees will not be removed during the months of April, May, June, or July to protect migratory bird populations.
- Implement mitigation measures for northern goshawk (*Accipiter gentilis*) as described in the Wildlife Resources section in Chapter 3 of the EA.
- If a condor is seen near project-related activities, a Forest Service wildlife biologist would be contacted immediately and any project activities likely to cause harm to the condor will be halted temporarily until the condor leaves or is driven from the area (by wildlife personnel).
- Project workers will be instructed to avoid any interaction with condors.
- Project work sites will be cleaned up at the end of each day to avoid trash accumulation that may attract condors.

- The wildlife biologist will be notified if any project-related vehicle fluid leak or spill occurs that could result in poisoning.
- All surface disturbances, including road construction and associated travel, will be kept to the minimum necessary to accomplish construction of the basins.
- All new temporary or existing upgraded roads may require mitigation to reduce the potential adverse impact of fugitive dust.
- Where soil characteristics warrant, topsoil shall be stockpiled. Stockpiles will be of a depth and width to maintain soil biotic community health.
- Vehicles will stay on designated driving routes to avoid excessive soil and vegetation disturbance to minimize the introduction and spread of noxious weeds.
- To prevent fire, all equipment, including small gas engines for generators and water pumps, will have spark arrestors. All equipment on-site and going to and from the site will have chemical fire extinguishers. On-site smoking will be subject to agency rules and guidelines, and no smoking materials such as cigarette butts will be discarded on the ground.
- Reclamation of all surface disturbances must be initiated immediately upon completion of activities. Reclamation of disturbed areas shall, to the extent practicable, include contouring disturbances to blend with the surrounding terrain, replacing topsoil, smoothing and blending the original surface colors to minimize impacts to visual resources, and seeding the disturbed areas with native seeds.
- Revegetation efforts must establish a stable biological ground cover equal to that which occurred prior to disturbance. Mulching may be appropriate for conserving moisture and holding seed on-site, thus improving the chances for successful establishment.
- Minimize soil disturbance whenever possible as invasive plants readily colonize areas of disturbed soil.
- Stabilize disturbed soils as soon as possible by seeding and/or using mulch, hay, riprap, or gravel that is free of invasive plant material.
- Locate and use staging areas that are free of invasive plants.
- All equipment, machinery, and hand tools should be cleaned of all visible soil and plant material before leaving the project site. Equipment should be cleaned at the site of infestation.
- If cultural resources or human remains are discovered in the project area during project implementation, disturbance to those resources must be mitigated. Upon the discovery of any new heritage resources, all work in that area will cease, the area will be secured, and the Forest Archaeologist will be notified within 24 hours of the discovery. Work will not resume in the area of discovery until the Forest Archaeologist informs the Tusayan District Ranger that the permittee may resume work.

Rationale for the Decision

I am selecting Alternative 2, the Proposed Action because I believe it represents the best opportunity to reduce flooding in the Town of Tusayan and that the actions in my decision represent a reasonable and balanced set of forest activities in the Tusayan area. Furthermore, I believe the best management practices, mitigation measures, and monitoring described above will reduce any effects that constructing and maintaining the detention basins may cause and will address the primary resource concerns identified during the scoping period.

The detention basins will provide some relief to the Town of Tusayan from less frequent storm events (i.e., 5-year events and larger) that result in stormwater runoff to Tusayan. However, in the absence of development of a comprehensive stormwater management plan and appropriate stormwater management facilities in town, nuisance flooding will likely remain problematic in Tusayan.

I did not select the No Action Alternative because it does not meet the Purpose and Need for the action to reduce flooding in the Town of Tusayan, and because no issues were raised through public involvement or internally that would have resulted in my selection of this alternative.

The analysis of the potential effects of implementing this project is documented in the EA. Reference publications and resource specialists' analyses are included in the project record for this analysis, and are available at the Tusayan Ranger District.

Other Alternatives Considered

In addition to the Proposed Action, a No Action Alternative was considered. Under the No Action Alternative, current management would continue in the project area. The proposed detention basins would not be constructed and existing uses of the project area would continue. Under the No Action Alternative, no activities would be implemented to accomplish the purpose and need of the project.

Public Involvement

This action was originally listed as a proposal on the Kaibab National Forest Schedule of Proposed Actions during the fourth quarter of Fiscal Year 2012, and updated periodically during the analysis. Public involvement was a key component in the planning and decision making process (see Chapter 1 of the EA). Public comment was received during the scoping process and the formal 30-day comment period in response to the EA provided for comment. The planning team considered and responded to comments in various ways throughout the NEPA process, including refining alternatives, adding or modifying mitigation and monitoring measures, responding to concerns and enhancing the analysis, and making modifications to the proposed action, as needed. Appendix A of the EA contains the comments received during the formal 30-day comment period and documents the Forest Service's consideration of those comments. (Also see intensity factor number 4, controversy, below.)

Government-to-government consultations and discussions with the Kaibab Band of Paiute Indians, Hopi Tribe, Navajo Nation, Pueblo of Zuni, Havasupai Tribe, and Hualapai Tribe have been conducted throughout the project. I am not aware of any tribal concerns. I want to thank the individuals, organizations and agencies that participated and provided comments for this analysis. The input was valuable in helping me arrive at an informed decision.

Finding of No Significant Impact

I have reviewed the environmental effects described in the EA and determined that the alternative I have selected does not result in significant effects on the quality of the human environment and that the environmental impacts are not significant based on their context and intensity as defined by the National Environmental Policy Act (NEPA) using the criteria in the implementing regulations (40 CFR 1508.27). As a result, I have determined that an environmental impact statement (EIS) will not be prepared.

I have determined that the implementation of the Selected Alternative will not result in any anticipated effects that exceed the level at which a significant effect on the human, biological, or physical

environment in terms of context or intensity would occur. Both beneficial and adverse effects have been considered. Beneficial effects have not been used to balance, mask, or off-set adverse effects because there are no significant adverse effects. Any adverse effects that may occur under the Selected Alternative are expected to be minor and relatively short in duration. The effects are not highly uncertain and do not involve unique and unknown risks. The action will not, in relation to other actions, cause cumulatively significant impacts.

Context

The EA considers the effects of this project on multiple resources at multiple scales of analysis and fully discloses them (EA, Chapter 3). The Tusayan Flood Reduction Project is a site-specific or local project and by itself will not cause any significant adverse effects nationally, regionally, or at the statewide level. Both short-term and long-term effects of the project have been considered, including cumulative effects that are limited to the Tusayan Ranger District and areas downstream from the project area.

Intensity

The following discussion is organized around the ten (10) intensity factors (40 CFR 1508.27), which refer to severity of impact. The intensity of effects considered is in terms of the following:

1. My finding of no significant environmental effects is not biased by the beneficial effects of the action.

Consideration of the intensity of environmental effects is not biased by beneficial effects of the action. For this project there are no known significant irreversible resource commitments or irretrievable losses of timber production, recreation opportunities, wildlife habitats, or soil productivity. Environmental effects of this project that may be both beneficial and adverse are discussed in Chapter 3 of the EA. I concur with the analysis that: 1) the EA evaluated adverse effects of this project separately from beneficial effects, to determine whether such adverse effects would have been significant in their own right, and no such effects were found to be significant; 2) in no cases did the analysis in the EA use beneficial effects to offset the potential significance of any adverse effect; and 3) the EA did not use any long-term beneficial effects to offset the potential significance of any short term adverse effects.

2. The degree to which the proposed action affects public health or safety.

I find that there are no adverse effects expected on public health or safety under Alternative 2. The potential for the proposed action to cause downstream flooding is low because detention basins will be designed to accommodate the 100-year design storm following approved engineering standards and criteria. The use of proven design criteria will considerably reduce the potential risk of the proposed basins being breached. Further, regularly scheduled inspection and maintenance of the basins will insure that basin integrity and volume is maintained over time. The project activities will comply with all State and Federal regulations (Chapter 1 of the EA).

3. Consideration of unique characteristics of the geographic area such as proximity to historic or cultural resources, parklands, prime farmlands, wetlands, wild and scenic rivers or ecologically critical areas.

There are no ecologically critical areas such as park lands, prime farmlands, wetlands, wild and scenic rivers, or ecologically critical areas within the project area; cultural resources have been surveyed and recorded within and adjacent to proposed treatment areas and will be avoided

during implementation of any ground disturbing activities; and design criteria for this project meet the cultural resources site protection standards in the programmatic agreement between the U.S. Forest Service Region 3 and the Arizona State Historic Preservation Office and comply with best management practices. The EA demonstrates that this project will not cause any adverse effects on unique characteristics of the geographic area, and I concur with this finding.

4. The degree to which the effects to the quality of the human environment are likely to be highly controversial.

The effects of the selected Alternative on the human environment are not scientifically controversial. No new or unusual methods or activities are proposed. The effects on the human environment are not highly uncertain, are very unlikely to involve unique or unknown risks, and are not likely to be highly controversial because there is no scientific controversy on the impacts of the project.

During the 30-day public comment period for the preliminary EA, certain members of the public brought additional information to our attention as being relevant to this project and in opposition to assumptions on which we were relying. In Chapter 3 of the EA, interdisciplinary team members considered this information and its applicability to the selected alternative and made clarifying changes. For these reasons I find that the effects of this project are not highly controversial.

5. The degree to which the possible effects on the human environment are highly uncertain or involve unique or unknown risks.

The effects analysis shows the potential effects of this project are not uncertain, and do not involve unique or unknown risk (EA, Chapter 3). Similar actions have been implemented in the region. Mitigation measures, management requirements, standard practices, and monitoring will ensure any effects are within the expected parameters (EA, Chapter 2). I therefore find that the effects of this project are not highly uncertain, nor do they involve unique or unknown risks.

6. The degree to which the action may establish a precedent for future actions with significant effects or represents a decision in principle about a future consideration.

The action is not likely to establish a precedent for future actions with significant effects. The action does not represent a decision in principle about future considerations. Similar projects conducted in the future will require evaluation under the National Environmental Policy Act for the significance of the effects of those specific actions.

7. Whether the action is related to other actions with individually insignificant but cumulatively significant impacts. Significance exists if it is reasonable to anticipate a cumulatively significant impact on the environment.

The Selected Alternative was evaluated in the context of other past, present and reasonably foreseeable actions (EA, Chapter 3 – Cumulative Effects Table). When considering other activities within the area affected, the cumulative effects of implementing the Selected Alternative are anticipated to be minor and are not likely to impede the attainment of Forest Plan goals and objectives (EA, Chapter 3). This action does not result in cumulatively significant effects. I believe the EA supports those conclusions and hereby make the same findings.

8. The degree to which the action may adversely affect districts, sites, highways, structures, or objects listed in or eligible for listing in the National Register of Historic Places or may cause loss or destruction of significant scientific, cultural or historical resources.

I find that the action will have no adverse effect on districts, sites, highways, structures, or objects listed in or eligible for listing in the National Register of Historic Places (EA, Chapter 3, Cultural Resources). Pursuant to the Amended Programmatic Agreement between Region 3, the Arizona, New Mexico, Texas and Oklahoma State Historic Preservation Officers (SHPO), and the Advisory Council on Historic Preservation, sites that are unevaluated for the National Register of Historic Places (NR) are treated as eligible for listing on the NR for purposes of Section 106 of the NHPA. Consequently both unevaluated sites and sites that have been determined eligible for listing to the NR will be avoided during the implementation of ground disturbing activities, and no such sites have been found to occur in the project area.

Potential archeological, cultural, and historic sites were inventoried within the project area. I believe the EA provides adequate support for the conclusion that Alternative 2 will have no adverse effect on National Register-eligible districts, highways, or structures.

9. The degree to which the action may adversely affect an endangered or threatened species or its habitat that has been determined to be critical under the Endangered Species Act of 1973.

The action will not adversely affect any federally listed or proposed endangered or threatened species or Forest Service listed sensitive species or their critical habitat (EA, Chapter 3 Threatened and Endangered Species). In addition, a Management Indicator Species (MIS) analysis for this project was completed and determined that the proposed action is not expected to impact the viability of MIS or the habitat types they represent, nor will it cause a significant population shift or change in population numbers within the planning area or Forest as a whole.

10. Whether the action threatens to violate Federal, State, or local law or requirements imposed for the protection of the environment.

The actions in Alternative 2 are in compliance with all Federal, State, and local environmental protection laws. Applicable laws and regulations were considered in the EA and resource specialist reports. The Selected Alternative is also consistent with the 1988 Land Management Plan for the Kaibab National Forest, as amended. Best Management Practices (BMPs) will be implemented to avoid or mitigate any potential effects concerning soils, erosion control, and water quality. I find the Selected Alternative and BMPs are consistent with applicable federal, state, and local laws and requirements for the protection of the environment and with agency policy and direction.

Findings Required by Other Laws & Regulations

The planning and decision making process for this project was conducted in accordance with all applicable laws, regulations, policies, plans, and executive orders pertaining to project-specific planning and environmental analysis on Federal lands, including the following:

Forest Plan Standards and Guidelines:

The Selected Alternative is consistent with the Forest Plan, as amended.



Endangered Species Act of 1973, as amended:

The Selected Alternative is not expected to adversely affect any endangered or threatened species in the project area (see EA, Chapter 3). Mitigation measures have been designed to minimize any potential effects to these species.

Forest Service Manual 2670 Sensitive Species:

Six species on the Regional Forester's Sensitive Species list are known to occur or may occur within the project area (see EA, Chapter 3). FSM 2670 direction for management of Forest Service Sensitive Species has been reviewed and applied to the Selected Alternative, and mitigation measures have been developed where necessary to minimize any potential effects to these species.

Migratory Bird Treaty Act of 1918, as amended, and Executive Order 13186, Migratory Birds, January 10, 2001:

The Forest Service is required to address effects on migratory birds and their nests for species listed as regionally important on the Partner's In Flight priority bird list. None of the bird species on the priority bird list have a limited geographic range within the general area of this project, and there are no designated Important Bird Areas located on the Tusayan Ranger District. It is not expected that activities associated with this project will lead to population declines for any species, and mitigation measures have been developed where necessary to minimize any potential effects to migratory bird species.

National Environmental Policy Act of 1969, as amended:

The effects of the Selected Alternative and other alternatives have been analyzed and are disclosed in a document available for public review and input.

National Historic Preservation Act of 1906, as amended:

Three archaeological sites have been previously documented in the project area, all of which are ineligible for listing in the National Register of Historic Places (NRHP). An additional 15.9 acres of survey were completed in the planned locations of the detention basins and did not locate additional significant cultural resources or sites eligible for listing in the NRHP. There are no anticipated effects from the project on historic properties. A finding of no effect on archaeological resources has been made for the Selected Alternative.

Clean Water Act of 1977, as amended:

The nature of this project will require obtaining federal Clean Water Act permits such as the AZPDES Construction General Permit from the Arizona Department of Environmental Quality and a permit under Section 404 of the Clean Water Act from the U.S. Army Corps of Engineers. These permits are designed by law to protect the integrity and quality of waters of the U.S., and each has associated mitigation requirements. As a result, this project is compliant with the Clean Water Act.

Executive Order 11988, Floodplain Management, May 24, 1977:

This EO requires all Federal agencies to avoid adverse impacts associated with the occupancy and modification of floodplains. The Selected Alternative will result in no occupancy of floodplains, and the project is designed to reduce the risk of flood loss and impacts of floods on human safety, health, and welfare.



Executive Order 11990, Protection of Wetlands, May 24, 1977:

This EO requires all Federal agencies to avoid adverse impacts associated with destruction or modification of wetlands. There are no wetlands in the project area.

Executive Order 12898, Environmental Justice, February 11, 1994:

This EO requires all Federal agencies to incorporate environmental justice into their mission. I have determined that the Selected Alternative will not disproportionately affect minority or low-income populations.

Administrative Review or Appeal Opportunities

This decision is subject to appeal pursuant to regulations at 36 CFR 215. Those who provided comments during the comment period specified at 36 CFR 215.6 are eligible to appeal this decision. The appeal must be filed (regular mail, fax, email, hand-delivery, express delivery or messenger service) with the appropriate Appeal Deciding Officer. Submit appeals to:

Appeal Deciding Officer
Michael R. Williams, Forest Supervisor
USDA Forest Service - Kaibab National Forest
ATTN: Tusayan Flood Control Project
800 South Sixth Street
Williams, Arizona 86046
Fax: 928-635-8208
E-Mail: appeals-southwestern-kaibab@fs.fed.us

If hand delivered, the appeal must be received at the above address during business hours (Monday-Friday, 8:00 a.m. to 12:00 pm, 1:00 pm to 4:00 p.m. MST), excluding holidays. Electronic appeals must be submitted in a format such as an e-mail message, plain text (.txt), rich text format (.rtf), Adobe (.pdf), or Word (.doc). The appeal must have an identifiable name attached to it. Verification of identity will be required. A scanned signature may serve as verification on electronic appeals. Appeals, including attachments, must be in writing, fully consistent with 36 CFR 215.14, and filed (postmarked) within 45 days following the date this notice is published in the *Arizona Daily Sun* (Flagstaff, Arizona). This publication date is the exclusive means for calculating the time to file an appeal. When using the electronic mailbox, you will receive an automated reply if the message is received. If you do not receive this automated reply, it is the responsibility of the appellant to ensure the appeal is received by the deadline. Those wishing to appeal this decision should not rely upon dates or timeframes provided by any other source.

Implementation

If no appeals are filed within the 45-day time period, implementation of the decision may occur after five (5) business days have lapsed from the close of the appeal-review filing period established in the Notice of Decision in the *Arizona Daily Sun*. When appeals are filed, implementation may occur on, but not before, the 15th business day following the date of the last appeal disposition.



Copies of the Environmental Assessment and Contact for Further Information

Copies of the EA are available from the Tusayan Ranger District, 176 Lincoln Log Loop, Grand Canyon, AZ 86023. The Kaibab National Forest website, at www.fs.usda.gov/Kaibab can also be accessed for copies of the environmental documents. For additional information concerning this decision, contact Marcos Roybal, Acting South Zone NEPA Coordinator, at (928) 635-5600 or at the Williams Ranger District Office, 742 S. Clover Rd., Williams, AZ 86046.

Responsible Official's Signature/Date Signed

As the Responsible Official, my signature below certifies that I am the Agency employee who has the authority to make and implement the decision specified in this Decision Notice. This decision summarizes information described more completely in the Environmental Assessment. For more detailed information, please refer to the EA and project record.

MICHAEL G. LYNDON
Acting District Ranger
Tusayan Ranger District

9/27/13

DATE

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means of communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TTY). To file a complaint of discrimination, write to USDA, Director of Civil Rights, 1400 Independence Avenue SW, Washington, DC 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

ITEM NO. 8C

Sample

Town of Tusayan

Office of the Mayor

Proclamation

WHEREAS, the Town of Tusayan welcomes travelers from around the world to our community at the entrance to Grand Canyon National Park; and

WHEREAS, tourism is vital to our local and state economy, creating jobs and supporting services; and

WHEREAS, sharing our history, geography, culture, and hospitality creates international friendships; and

WHEREAS, Mr. Lavoizier Freire Rolim Junior has travelled to the Town of Tusayan from Brazil to experience all that our town and area has to offer;

NOW, THEREFORE, I, GREG BRYAN, MAYOR OF THE TOWN OF TUSAYAN do hereby proclaim:

October 24, 2013 as Brazilian Friendship Day

in Tusayan, Arizona and do hereby urge all citizens to recognize the significance of hosting our Brazilian visitors.

DATED this 23rd day of October, 2013

Mayor Greg Bryan

ATTEST:

Melissa Drake, Town Clerk

ITEM NO. 9

Manager's Report
November 6, 2013

- I. **ADMINISTRATION:**
 - a) I've visited State Surplus hoping to find deals on functional equipment, etc. for town.
 - b) I'm still reviewing the Local Government Investment Pool (LGIP) material, which requires Council approval to invest in this program.
- II. **ADOT** – Met with Rod Stanger who was the consultant for ADOT on this project on October 29th to learn that he thought the town had assumed responsibility for the maintenance of the landscaping, sprinkler system and sidewalk improvements for this project. See email he sent me after our brief meeting then my email to him as well as additional ADOT officials then Steve Monroe's response, which in short is that they have not passed this duty to us.

I've also emailed Warren Sutphen, Supervisor for Encroachment Permits regarding the schedule for constructing the bus shelters and have not heard back from him as yet. However, we did get a notice from NPS that this project had been suspended with the government shutdown. I recently, spoke to Audra Merrick, Flagstaff District Engineer, on these matters and sent her a letter regarding the excess ROW for this section of Highway 64 so she could initiate this process through ADOT.
- III. **AIRS** – Kelly of Niles Radio inspected the Beacon tower to determine its structural integrity in order to evaluate the ability to place equipment for internet improvements and possible equipment for the AIRS project. I'm working to follow up on what the town needs to do in order to move the AIRS project forward, which should be a part of next year's budget.
- IV. **AVR** – Representatives came up on Thursday the 24th to correct issues. There is still one microphone that was faulty but everything else works as designed and ordered.
- V. **BROADBAND** – NI Solutions I contacted Chris at NACOG who gave me Bill Bolen's name to follow up with as he is the contracted IT representative for Coconino County. I'm putting scope of work for town's internet improvement needs together to solicit professional bids.
- VI. **BUDGET** – completed for FY 2014 at about the same amounts as last fiscal year.
- VII. **CDBG** – The Town responded to the letter from ADOH regarding CDBG application for park improvements (restroom facilities). The town received a letter of conditional reservation of funding with items to submit for clarification of this project. NACOG is currently working on ERR (environmental report) which is required before we get final approval for this project.
- VIII. **COMMUNITY PARK** – CREC came the week of September 30 to clear and grub the 3 acre site. Received proposal from L.P.'s Excavating, Inc., which will be heard to remove tree stumps as part of this clearing effort. Additionally, the Council approved a draft of park rules that the school has reviewed and returned to be heard in your November 6th meeting. In addition, I need to follow up with Art Babbott regarding the County Parks and Open Space (CPOS) program to express Tusayan's interest in participating in this program.
- IX. **COUNCIL FOLLOWUP:**
 - a) Fire District has hired Tyler Kroombeen EMT/FF and invoice represents financial obligation to them;
 - b) Coconino County Health Dept. submitted data on animal control that I emailed to Council; and
 - c) Council should consider a date for a retreat and what you'd like to discuss.

- X. **DEVELOPMENT/P&Z MEETING** – No items to be heard by P&Z. Draft General Plan is currently out for 60 public comment period which ends on November 21st. Trading Post submitted request to modify signage for minimal change that we'll handle administratively.

I've contacted Mr. Matthew J. Nelson, Executive Director of the Arizona Trails Association about their plans to make a presentation to the town regarding Gateway Community for the Arizona Trail, but haven't heard anything back as yet. Matt had commented by email, "Greetings from the Arizona Trail Association. I would be honored to present information at an upcoming meeting for the purposes of integrating the Arizona National Scenic Trail into the long term plans of the town. Both research and experience confirm that towns that grow up with their local National Scenic and Historic Trails as part of a master plan are healthier, more economically stable, and more desirable places to visit and live." "Making the trail part of the town's future is a wise investment in sustainable economic development." I haven't heard from Matt on what future meeting he'd like to make this presentation.

- XI. **DRAINAGE** – J2 Engineering is starting phase 2 of the drainage study which will be under the \$40,000 cap for estimated costs for this study. I contacted ADOT for aerial maps of this area to assist J2's drainage study of Tusayan. However, ADOT has changed the way it responds to municipal requests for mapping and we've not received these maps as yet.
- XII. **MUNICIPAL CODE** – Working through the process of putting code information together for the Council and committee to review according to schedule shown on future meetings. We looked at the Building Codes sections in early October 2013 and this will be brought for Council approval. I also received back information from Coconino Department of Health who handles Animal Control Services, which the Council can review at a future meeting.
- XIII. **PUBLIC OUTREACH** – I met briefly with Mike Williams, Kaibab National Forest Supervisor, who was planning to come to the October 16th meeting and introduce Linda Chapell, new interim district ranger, but due to government shutdown cancelled this visit. I've emailed Mike about rescheduling this visit, but haven't heard back yet. Further, I met and have talked with Chris Fabbro, Interim Realty Specialist for this district regarding the application for Stilo to access their property through Forest Service lands, but due to shutdown he was reassigned back to his office of origin and not sure new plans for him. The Mayor did a great job calling/meeting our elected representatives, doing interviews on radio/television from local, state and national media regarding the Grand Canyon National Park closure facilitating the efforts of many to assist in reopening the park. This culminated in his testimony before a joint committee of Congress about the impacts this closure had on our community and the reopening of the Grand Canyon National Park.
- XIV. **SIGNS** – town hall signs were installed and still trying to find a way to add the address without spending about \$700. Also, will need signage for park with new rules which the Council approved the draft at their September 4th Council meeting, but forwarded them to the School for their input. I did find out that the Park Service creates signs that we may be able to utilize their service.

Steve Monroe <SMonroe@azdot.gov>

Wed, Oct 30, 2013 at 7:31 PM

To: "tusayantownmanager@gmail.com" <tusayantownmanager@gmail.com>, Rod Stanger <RStanger@azdot.gov>, "amy@harringtonplanningdesign.com" <amy@harringtonplanningdesign.com>, "gbtusayan@gmail.com" <gbtusayan@gmail.com>, George Wallace <gwallace@azdot.gov>, "jrtusayan@hotmail.com" <jrtusayan@hotmail.com>, Audra Merrick <AMerrick@azdot.gov>

Will,

I appreciate your concern, but as the project has not been closed out yet, the landscaping and irrigation system is still ADOT's responsibility. I copied you earlier on a message I sent requesting to get the contractor up there to winterize the system. When I hear back from them I'll provide additional details so you can plan on having some of your personnel there to receive some training on the procedure.

Steve Monroe
(928) 853-5700